

OPERATIONAL PROPERTY AND PROJECTS SUB COMMITTEE
Monday, 17 April 2023

Minutes of the meeting of the Operational Property and Projects Sub Committee held at Committee Rooms, West Wing, Guildhall on Monday, 17 April 2023 at 1.45 pm

Present

Members:

Alderman Timothy Hailes (Chair)
Deputy Rehana Ameer (Deputy Chairman)
Deputy Randall Anderson
Deputy Shravan Joshi
Paul Martinelli
Anett Rideg

Officers:

Sonia Virdee	Chamberlain's Dept.
Jonathan Cooper	City Surveyor's Dept.
Peter Collinson	City Surveyor's Dept.
Graeme Low	City Surveyor's Dept.
Sarah Baker	Town Clerk's Dept.
Polly Dunn	Town Clerk's Dept.
Matthew Stickley	Town Clerk's Dept.

1. **APOLOGIES**

Apologies for absence were received from Deputies Keith Bottomley, Michael Cassidy, and Christopher Hayward.

Apologies for lateness were received from Deputy Rehana Ameer.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations of interest.

3. **MINUTES**

RESOLVED – that the public minutes and summary of the meeting held on 6 March 2023 be approved as an accurate record.

4. **REPORT OF ACTION TAKEN**

There had been no decisions taken since the last meeting of the sub-committee.

5. **GW3: WEST SMITHFIELD PUBLIC REALM AND TRANSPORT**

The Sub Committee considered a report from the Director of Built Environment regarding the update on the GW3: West Smithfield Public Realm and Transport.

It was requested that the Barbican Association was informed once the works resumed, which was agreed by officers.

RESOLVED – that the Sub-Committee:

1. note the updates from the work developed to date since last Committee report;
2. Approve a budget of £70k for staff cost and £60k for fees to cover the next stage of the project;
3. Approve that £130k is allocated from OSPR from the £12m funding approved in principle for the project, subject to relevant approvals; and
4. note the revised project budget of £1,405,014 (excluding risk), from the £12m estimated budget which is unchanged.

6. **GW5: DRON HOUSE WINDOWS AND REDECORATIONS**

The Sub Committee considered a report from the Director of Community and Child Services regarding the GW3: West Smithfield Public Realm and Transport.

RESOLVED – that the Sub-Committee:

1. approved the additional budget of £54,225 to reach Gateway 6 of which £48,010 is associated with the variation for AD Construction (works) and £6,215 for the extension of time for Contract Administration duties undertaken by Playle and Partners (fees).
2. note the new total estimated cost of the project at £1,659,146.

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

A question was asked regarding the City of London Corporation's ongoing Project Governance Review and the appointment of Mr Paul Martin to contribute to the review. It was requested that the terms of reference for Mr Martin be provided to the sub-committee, which was agreed by officers. It was confirmed that Mr Martin would be invited to meet with members of the Operational Property and Projects Sub Committee providing this did not make inefficient use of his time in completing the review.

The sub-committee discussed the distinction between the general Project Governance Review and the separate review of members' oversight of Corporation projects.

8. **ANY OTHER BUSINESS THE CHAIR CONSIDERS URGENT**

There were no urgent items.

9. **EXCLUSION OF THE PUBLIC**

RESOLVED – that under Section 100(A) of the Local Government Act 1972, the public be excluded from the remainder of the meeting on the grounds that the remaining items involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.

10. **NON-PUBLIC MINUTES**

RESOLVED – The non-public minutes and summary of the meeting held on 6 March 2023 be agreed as an accurate record.

11. **DELEGATED AUTHORITIES AND ARREARS UPDATE**

The Sub-Committee considered a report of the City Surveyor regarding an update on the Delegated Authorities and Arrears.

Officers offered to explain outside of the meeting how the recording of arrears was reported.

RESOLVED – To note the report.

12. **CYCLICAL WORKS BACKLOG UPDATE**

The Sub Committee considered a report from the City Surveyor regarding the cyclical works backlog update.

13. **GW3: ENTERPRISE RESOURCE PLANNING HR SYSTEM**

The Sub Committee considered a report from the Chamberlain regarding an update on enterprise resource planning HR System.

14. **GW4: CRESCENT HOUSE, GOLDEN LANE ESTATE - WINDOWS AND COMMON PARTS REDECORATIONS**

The Sub Committee considered a report from the Director of Community and Children's Services regarding an update on the GW4 Crescent House, Golden Lane Estate- Windows and Common Parts Redecorations.

15. **GW5: FINSBURY CIRCUS GARDENS REINSTATEMENT**

The Sub Committee considered a report from the City Surveyor and Executive Director of Environment regarding an update on the GW5 Finsbury Circus Gardens Reinstatement.

16. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no questions.

17. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no urgent business.

The meeting ended at 2.57 pm

Chairman

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